

Guildford Archery Club

Job Description

JOB TITLE: **Lead Coach & School Liaison officer**

RESPONSIBLE TO: Hon Secretary

SKILLS REQUIRED:

- Well organised
- Good communication skills
- Prepared to make occasional time commitment

MAIN DUTIES:

- Acting, in collaboration with the Child Protection Officer and Club coaches, as the Club's **Schools Liaison Officer**, establishing and maintaining links with local schools for the purposes of promoting Beginners' Courses, arranging coaching or Have-A-Goes at school sites or other locations.
- Work in Liaison with other Club Coaches and Tutors to arrange a programme of coaching session and practice events.